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1		FINANCI The Business Planner details the reports which have	E AND RESOURCES COMMITTEE B been instructed by the Committee as well as repor			mitting for the cale	ndar year.		
2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
3			13 March 2024						
4		To seek approval of the estimated expenditure on the procurement business cases.		Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 1.1.6		
5	Feedback Report	The Committee on 29/3/23 agreed to instruct the Chief Officer – City Growth to report back to the Finance and Resources Committee in March 2024 with the evaluation report of the 2023 event.		Matthew Williams	City Growth	Commissioning	2.1 3.2		
6	Awarded by the Council - Alignment to 3 Tier Prevention Approach	Council at the Budget Meeting on 1/3/23 agreed to instruct the Director of Commissioning to undertake a review of all grants awarded by the Council in order to ensure alignment to the 3 Tier Prevention Approach, which included the Family Support Model, as per the Prevention Report and to report back to the Finance and Resources Committee before the end of the financial year 2023/24.		Gale Beattie		Commissioning			This report has been delayed to fully consider criteria for grant funding including the 3 Tier Prevention Approach to ensure our decision making framework is robust. The Chief Officer City Development and Regeneration will report back to 8 May 2024.
7	Aberdeen City Council	Council at the Budget Meeting on 1/2/23 agreed to instruct the Chief Officer - City Growth to undertake a review of the Business Charter and report back to the Finance and Resources Committee before the end of the financial year 2023/24.		Jim Johnstone	City Growth	Commissioning	2.1.2		

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8	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.		John Wilson	Capital	Resources	1.1		The Design Manual for Roads and Bridges Stage 3 Scheme Assessment is now concluded. OBC on the preferred option was approved by the City Region Deal Joint Committee on 9th February 2024. The way forward and next steps will be submitted to Full Council on 17th April 2024.
9	Union Street Empty Shops Action Plan – Progress Update	Council on 14/12/22 agreed to instruct the Chief Officer - City Growth to report back on progress of the plan to the Finance and Resources Committee in early 2024.		Jen Lawie	City Growth	Commissioning	1.1.17		
10		Council on 11/9/23 agreed to instruct the Chief Officer - Commercial and Procurement to proceed with the appointment of Hub North Scotland to deliver the Beachfront medium-term interventions, and to report progress to the Finance and Resources Committee on a 6 monthly basis from the date of this report		Craig Innes	Commercial and Procurement	Resources	1.1		
111	School Estate Plan: Harlaw Academy Condition & Suitability Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of the Harlaw Academy building, as detailed in the School Estate Plan	Within the planner, the F&R Committee on 13/9/23 noted that The feasibility study is under way, however, due to pressure on staffing resources, and also the complexity of this project, more time is required to complete this work. It is now anticipated that an outline business case will be presented for consideration by Committee in March 2024	Andrew Jones	Corporate Landlord	Commissioning	1.1.4		The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for Harlaw Academy improvements, which is now expected to be submitted to the Finance and Resources Committee for approval on 08/05/24.

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Performance Management Framework Report – Commissioning, Resources and P&OD	To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning, Resources and P&OD functions		Alex Paterson	Data & Insights Customer	Customer	2.1.3		
Denis Law Trail	The F&R Committee on 5/7/23 agreed:- (1) to instruct the Chief Officer — City Growth to develop a business case for Phase 2 delivery of the murals, including identifying external funding opportunities, and report back to Finance and Resources Committee 22 November 2023; and (2) to instruct the Chief Officer — City Growth to obtain the necessary agreements from the Denis Law Legacy Trust as noted at 5.1 of the report before proceeding to spend public money on this project to include confirmation that appropriate intellectual property rights/licences for design of the trail and images licence have been agreed for phase 2 delivery of the murals, and including identifying external funding opportunities, and report back to the Finance and Resources Committee on 22 November 2023.		Jim Johnstone	City Growth	Commissioning	1.1.4	D	The business case for phase 2 of the Denis Law Trail is further delayed due to the retirement of the officer leading the project and delays in replacing that resource. Following discussions with Denis Law Trust we have received suitable assurances in respect of the image licences and are moving forward to commission an artist for the trail and publish a prior information notice (PIN) for the provision of the two murals on the multi storey flats at Clifton Courts. Phase 1 commissioning of artists – 15th April with delivery of trail in Summer 2024 Phase 2 PIN for murals published mid March 2024, business case to follow by 5th November 2024
Place Based Investment Programme	Approval to allocate grant funding		Laura Paterson	City Growth	Commissioning	1.1.8 1.1.11 3.4		
UK Shared Prosperity Fund	The F&R Committee on 30/1/24 agreed to instruct officers to report back to the Finance & Resources Committee on 13 March 2024 with recommendations on prioritising allocation of remaining funds		Laura Paterson	City Growth	Commissioning	1.1.8 1.1.11 3.4		
Capital Programme Delivery:Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts		John Wilson	Capital	Resources	1.1		
Disposal of Former Offices at 1 Queens Gardens	To Advise Committee of the outcome of the marketing of 1 Queens Gardens		Cate Armstrong	Corporate Landlord	Resources	4.1 4.4		

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18	Lease of Sports Pitch at Cloverhill	To advise Committee of the proposed lease for the Community Sports Facility at Cloverhill		Cate Armstong	Corporate Landlord	Resources	4.1 4.4		
19			08 May 2024						
20	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 1.1.6		
2,6	School Estate Plan: Victorian School Building Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of Victorian school buildings, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Commissioning	1.1.4	D	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for the Victorian Schools improvements, which is now expected to be submitted to the Finance and Resources Committee for approval in early 2025.
2:	School Estate Plan: Sunnybank School relocation of additional services - Outline Business Case	To seek approval of an outline business case for relocation of additional services currently accommodated at Sunnybank School, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Commissioning	1.1.4	D	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for the changes to the use of space at Sunnybank School, which would be expected to be submitted to the Finance and Resources Committee for approval on 07/08/24.

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23	Invest Aberdeen Annual Report 2023-24	Required annual report on the activities of the Invest Aberdeen regional inward investment hub over the 2023-24 financial year.		Danielle McKinlay	City Growth	Commissioning	3.2 3.4		
24	Events Plan	The F&R Committee on 1/2/23 agreed to instruct the Chief Officer - City Growth to re-convene the Event 365 Group as outlined in Section 3.19-3.21 in this report and to report annually to this Committee on the progress to implement the Event Plan		Matthew Williams	City Growth	Commissioning	2.1.2 3.2		
25	Council Financial Performance - Quarter 4, 2023/24	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
26	(Title to be Confirmed) Report relating to Councillor Thomson's Motion	The F&R Committee on 30/1/24 agreed to Instruct the Chief Officer - Finance following consultation with the Chief Officer – Corporate Landlord and the Head of Commercial and Procurement Services to bring a report back to the Finance and Resources Committee on 8 May 2024 on the implications of implementing the motion.		Jonathan Belford	Finance	Resources	1.1		
27	St Nicholas Street (M&S) Building	Council on 8/2/24 agreed to instruct the Chief Officer - City Growth to report to the Finance and Resources Committee on 8 May 2024, subject to the requirements of commercial confidentiality, on developments relating to the St. Nicholas Street building.		Julie Wood	City Growth	Commissioning			
21	Financial Settlement from Transport Scotland for the De-trunking of the A92/A96 (Haudagain Improvement)	Following the new link road opening in 2022 the report will outline the financial settlement from Transport Scotland for the detrunking of the old section of the Trunk Road, relative to the new Haudagain improvement which was handed back to ACC on 1/4/2023.	Transport Scotland have provided their initial proposal report which is currently being reviewed by officers. To allow officers to fully appraise and discuss with Transport Scotland, it is proposed that the recommendations will be reported to the May cycle. (Update provided by Neale Burrows on 15/2/24)	Neale Burrows	Operations and Protective Services	Resources	1.1.18 1.1.19		
28	School Estate Plan: Ferryhill School Condition & Suitability Improvements Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of the Ferryhill School building, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for the Ferryhill School improvements, which is now expected to be submitted to the Finance and Resources Committee for approval on 08/05/24.	Thies	Corporate Landlord	Commissioning	1.1.4		

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3	School Estate Plan: St Machar Academy Outdoor Space Improvements (Modular Classroom Buildings) Condition & Suitability - Outline Business Case	The EODC on 08/09/22 agreed to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to consider the options for the removal of unused modular classroom buildings at St Machar Academy, and for carrying out general improvements to the outdoor space at the school, and to present a costed outline business case to the Finance and Resources Committee for consideration.	revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the	Thies	Corporate Landlord	Commissioning	1.1.4		
3	11		07 August 2024						
	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 1.1.6		
	School Estate Plan: Denominational Primary Schools	To seek approval of an outline business case for considering future arrangements for denominational primary school provision, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Commissioning	1.1.4		The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for the Denominational Schools options, which would be expected to be submitted to the Finance and Resources Committee for approval on 12/09/24.

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate			Explanation if delayed, removed or transferred
34	School Estate Plan: Loirston Loch Primary School Provision - Outline Business Case	To seek approval of an outline business case for establishing new primary school provision for Loirston Loch, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Commissioning	1.1.4	D	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme indicates there is no immediate requirement to consider new school provision for Loirston Loch. and that this will be revisted post 2024.
35	Council Financial Performance - Quarter 1, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
36	Performance Management Framework Report – Commissioning and Resources	To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions		Alex Paterson	Data & Insights Customer	Customer	2.1.3		
37	Cluster Risk Register	To present Cluster Risk Register and Assurance Maps in accordance with TOR		Ronnie McKean	Chief Officers	Directors			
20		Council on 07/02/24 agreed to instruct the Chief Officer - City Growth to begin work on an investment framework and application process for cultural funding, informed by the Culture Review recommendations and to report back to the Finance and Resources Committee in 2024 for approval		Mark Bremner	City Growth	Commissioning			
39			12 September 2024						
40	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 1.1.6		

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41	School Estate Plan: Grandhome / Oldmachar / Bridge of Don Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Grandhome, Oldmachar and Bridge of Don, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Commissioning	1.1.4	D	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for secondary school povision at Grandhome / Oldmachar / Bridge of Don, which is now expected to be submitted to the Finance and Resources Committee for approval in early 2025.
42	School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Bucksburn and Dyce, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Commissioning	1.1.4	D	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for secondary school provisoion at Dyce and Bucksburn, which would be expected to be submitted to the Finance and Resources Committee for approval on 05/11/24.
43	Beachfront Masterplan – Progress Update – Phase A Projects	Council on 11/9/23 agreed to instruct the Chief Officer - Commercial and Procurement to proceed with the appointment of Hub North Scotland to deliver the Beachfront medium-term interventions, and to report progress to the Finance and Resources Committee on a 6 monthly basis from the date of this report		Craig Innes	Commercial and Procurement	Resources	1.1		
	District Heating – Network Expansion / Waste Heat Utilisation (City Centre Link)	The Committee on 13/9/23 agreed to instruct the Head of Commercial and Procurement to explore external funding sources to support the capital delivery of this project and to report the outcomes of recommendations 2.1 and 2.2 to this Committee during Q3 2024		Barry Davidson	Commercial and Procurement	Commissioning	1.1.5		
44	Condition & Suitability 3 Year Programme (Annual Report)	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord		1.1.5, 1.1.8 4.1		

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	Performance Management Framework Report – Commissioning and Resources	To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions		Alex Paterson	Data & Insights Customer	Customer	2.1.3		
47	Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets		John Weir/Derek Jamieson	Operations and Protective Services	Operations	1.1.6		
	Capital Programme Delivery:Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts. Council on 13/12/23 agrred to instruct the Chief Officer - Capital to report back to a future meeting of the Finance and Resources Committee in 2024 with a progress update report in relation to St Peter's RC School Old Aberdeen House Development.	This report will include an update on the St Peter's RC School Old Aberdeen House Development.	John Wilson	Capital	Resources	1.1		
49	Housing Revenue 30 Year Account Business Plan	Council on 13/12/23 agreed to instruct the Chief Officer - Finance, in consultation with the Chief Officers - Corporate Landlord and Early Intervention and Community Empowerment to prepare an updated 30-year HRA Business Plan, commissioning external support where necessary, and reporting back to the Finance and Resources Committee before the end of September 2024		Jonathan Belford	Finance	Resources	1.1		
50			05 November 2024						
51	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 1.1.6		
52	Council Financial Performance - Quarter 2, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer		Terms of		Explanation if delayed, removed or transferred
53	Commercial Property Auctions Annual Report (Annual Report)	The Committee on 22/11/23 agreed to instruct the Chief Officer - Corporate Landlord to put an annual report to Committee advising which subjects were put forward to auction and the outcome of this action.		Cate Armstong	Corporate Landlord	Resources	4.1 4.4		
	Annual Committee Effectiveness Report	The purpose of this report is to present the annual report of the Finance and Resources Committee to enable Members to provide comment on the data contained within (Reporting Period is 15 October 2023 to 15 October 2024)		Mark Masson	Governance	Commissioning	GD 8.5		
54									
55			ТВС						
	Newhills Additional Primary School	The F&R Committee on 17/5/23 agrred to instruct the Chief Officer – Corporate Landlord to report back to a future meeting of the Finance and Resources Committee in 2024 with the Full Business Case	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme indicates that there is no immediate requirement to undertake a consultation on a proposed new school at Newhills, which would be required prior to presenting a full business case. An update on likely timescales for the consultation and full business case for the revision of the included within the update to the School Estate Plan to be presented to the ECS Committee in September 2024, at which point a further update will also be provided to the F&R Committee.	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
56	Developer Obligations - Asset Plans	The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee. Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, to instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council The CG&R Committee on 3/2/22 agreed to defer this. The recent publication of the Draft National Planning Framework 4 (NPF4) and draft Development Plan Regulations, building on the provisions of the Planning (Scotland) Act 2019, and associated proposed infrastructure levy, may now have superseded the proposals to develop asset plans. In the absence of a clear route forward it is recommended to provide a service update when more information is known on the Scottish Governments position on the current consultations and the possible introduction of an infrastructure levy.		David Dunne/James Welsh	Strategic Place Planning	Commissioning	3.2		

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	Outline Business Case: Northfield Primary Schools Excess Capacity	Plan [*]	The ECS Committee on 20/02/24 agreed to instruct the Chief Officer — Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Northfield ASG, alongside the planned review of the long term future of Northfield Academy, and to include an update on progress within the annual update to the School Estate Plan in September 2024. An update will therefore be provided to the F&R Committee in September 2024, on the likely timescale for reporting an outline business case (if required), on any proposed changes to the Northfield primary schools."	Andrew Jones	Corporate Landlord	Commissioning	1.1.4		
58	Outline Business Case: Oldmachar Primary Schools Excess Capacity	Plan	The E&CS Committee on 12/9/23 agreed to instruct the Chief Officer - Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Oldmachar ASG, alongside the planned work to review secondary school provision in this area of the city, and to report back to the Committee with recommendations and next steps as appropriate. A service Update was circulated to F&R Committee members on 12/9/23 advising that Officers will undertake this additional work as instructed by the Education and Children's Services Committee, as part of the planned review of secondary school provision for Oldmachar, Bridge of Don and Grandhome, and will report back to the appropriate committee(s) with any new recommendations following the conclusion of that work	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
60	Sustainable Drainage System (SUDS) Section 7	the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented. The CG&R Committee on 3/2/22 agreed to defer this. Officers continue to liaise with Scottish Water, latest request for update was week commencing 10/1/22, however at this time officers are still in the same position as per	Within a planner, the F&R Committee on 13/9/23 noted that the Sustainable Drainage System (SUDS) Section 7 report is complete however a key point in the report is seeking maintenance funding for suds infrastructure from developers through the S75 legal agreements. Unfortunately this would be contrary to the current regulations governing S75's. We have been made aware that another local authority has approved guidance which seeks to do this. We have been trying to arrange a meeting with them to discuss but as yet have not been able to do so (circ by email - David Dunne - 9/8/23)	Í	Operations and Protective Services	Operations	3.2 & 3.3		